

**Meeting Minutes**  
**Edgerton Fire Protection District Monthly Meeting**  
**Thursday, February 8, 2024**

1. President John Sherman called meeting to order on Thursday, February 8, 2024 at 6:00 p.m.
2. Present: John Sherman, Dave Viney, Dave Kyle, John Dohner, Candy Davis, Jeff Klenz, Kathryn Fosdal, Brian Meyer, and Rob Mawhinney. Not present: Evan Sayre and Anissa Welch.

Also present: Chief Pickering, DC Whitmore, Jeremy Parker, Donna Skau, Theresa Boston, Paul Hensch, and Doug Kenney.

3. Davis reported meeting agenda was posted on Tuesday, February 6, 2024 at Piggly Wiggly, Edgerton City Hall, Fire District Headquarters and the Edgerton Reporter.
4. Viney motioned to accept Board agenda, was seconded by Klenz, all in favor; carried.
5. Public appearances for non-agenda items (limited to 3 minutes): None from the public.
  - a. Introductions of Caitlin Kincannon and Marissa Rizzo (Rebecca Anderson replacements) Chief Pickering introduced both Caitlin & Marissa who will be taking over Rebecca's responsibilities. Caitlin is currently the Town Clerk for Town of Koshkonong, and will be taking over payroll and HR responsibilities. Marissa is a resident of Town of Milton and is an auditor. Marissa will be taking over the Accounts Receivable/Payroll responsibilities. Marissa will need training on the CIVICS software system.
6. Viney motioned to approve minutes of January 11, 2024 Monthly Board Meeting, noting a typo under #10, change "see" to "sell"). Motion was seconded by Klenz, all in favor; carried.
7. Fosdal motioned to approve minutes of January 29, 2024 Special Board Meeting, was seconded by Kyle, all in favor; carried.
8. Mawhinney motioned to approve minutes of January 31, 2024 Special Board Meeting, was seconded by Klenz, all in favor; carried.
9. Treasurer report: There was nothing new to report from Treasurer Davis.
10. Old Business:
  - a. Update and possible action on 2024 Collective Bargaining Agreement: Chief reported a session was held on 2/7; have a tentative agreement on new contract.

Chief doesn't feel there is anything the Board will feel is out of line. Continue working on language for holidays.

b. Discussion and possible action on funding to pursue implementation of Impact Fees:

Davis reported the City of Edgerton did discuss impact fees and was interested in looking into it further. Meyer reported the Town of Milton also discussed it and they are not opposed. Klenz reported that Harmony is open to pursuing additional information. Fosdal indicated she doesn't see any new growth in Albion and is wondering if the impact fees should be based on subdivisions instead of single housing. The impact fees topic still needs to go to the Albion Town Board. Viney reported that Porter would be meeting in the next two weeks. Mawhinney reported Lima has not yet discussed this but indicated it would not help them as there have only been 2 houses built in the last 2 years. Hensch reported that Milton wants to move forward with the study of the engineering firm.

This topic will be put on the March Board meeting agenda, to hear from Porter, Sumner, Albion and Fulton. Davis suggested that after that meeting, those areas interested in pursuing impact fees, take it "off line" and work on securing a firm to start the process.

c. Update on a search for a new Auditing firm: Chief Pickering reported he is still working on finding an auditing firm.

d. Update on Fire Station Project:

- i. Request for consideration for USDA funding has been submitted: Chief Pickering reported based on action board took on 1/29, a request has been submitted for qualification. If USDA approves, we will then work with Cedar Corp for full application.
- ii. Follow-up questions from January 29<sup>th</sup> presentation: Chief Pickering noted he felt the article in Edgerton Report is inaccurate and poorly written. He will be discussing it with Diane Everson.

11. New Business

- a. Review, discussion and possible action on reasons past employees have given for leaving: Chief Pickering handed out information depicting reasons for past employees leaving.

12. Chief/Deputy Chief – Operations/Division Chief - EMS report:

Through January:

160 calls across entire district (2.3% over last year)

Simultaneous calls 11 times

Simultaneous calls are starting to affect on scene time (in the event personnel needs to come from the East Department)

Fire inspections are going well – 8.9% of inspections done

13. Volunteer Association, Inc. report: Nothing new to report.
14. Pay bills: Davis reported there are no bills list as of this evening as the bookkeeper has been out sick. We will have a double bills list to approve at the March meeting.
15. Other legal business to come before the Board: Brian Meyer reported Wendell made presentation to Town of Milton for their new town hall. Their Board authorized to look at funding options and move forward. They will be moving along simultaneously with the station projects.
16. Sherman motioned to go in to closed session pursuant to Wis. Stat. 19.85(1)(c): “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility”. Discussion on final compensation for past employee. Motion was seconded by Meyer, all in favor; carried. Meyer motioned to include Chief Pickering, DC Whitmore and all alternates that were at the meeting to stay to attend closed session. Motion was seconded by Klensz, all in favor; carried.  
  
Board went in to closed session at 7:58 p.m.  
Board resumed to open session at 8:01 p.m.
17. Mawhinney motioned to accept the negotiated settlement for a past employee, was seconded by Klensz, all in favor; carried.
18. Sherman motioned to adjourn, was seconded by Mawhinney, all in favor; carried. Meeting adjourned at 8:02 p.m.

Respectfully Submitted;  
Candy Davis, EFPD Secretary/Treasurer