

**Meeting Minutes**  
**Edgerton Fire Protection District Monthly Meeting**  
**Thursday, June 13, 2024**

1. President John Sherman called meeting to order on Thursday, June 13, 2024 at 5:00 p.m.
2. Roll Call: John Sherman, Jeff Klenz, David Viney, David Kyle, Brian Meyer, John Dohner, Theresa Rusch (for Anissa Welch), Randy Thompson (for Sayre), and Candy Davis

Absent: Kathryn Fosdal and Rob Mawhinney

Also present: Donna Skau, Shawn Prebil, DC Whitmore, Jeremy Parker, Paul Hensch, Doug Kenney, Theresa Boston and Chief Randy Pickering

3. Davis reported meeting agenda was posted on Tuesday, June 11, 2024 at Edgerton's Piggly Wiggly, Edgerton City Hall, Fire District Headquarters and the Edgerton Reporter.
4. Klenz motioned to accept agenda, was seconded by Rousch, all in favor; carried.
5. Viney motioned to approve minutes of May 9, 2024 Monthly EFPD Board Meeting, as presented, was seconded by Klenz, all in favor; carried. (Meyer abstained due to his absence of that meeting).
6. Viney motioned to approve minutes of June 5, 2024 Special EFPD Board Meeting, with noted correction of item #5, showing roll call vote of 8 yes/2 no (instead of 0 no). Motion was seconded by Klenz, all in favor; carried. (Meyer abstained due to his absence of that meeting).
7. Public appearances
  - a. Public comment on non-Agenda items (limited to 3 minutes): None
  - b. Dawn Harvest Informational Update (Commissioner Klenz): Klenz introduced Dawn Harvest Solar; they explained about themselves, gave a short presentation, and indicated they might be able to help the District with need for equipment/supplies, etc. Klenz reported that Harmony will be using any money they receive to help to fund new station.
  - c. Introduction of 2024 1<sup>st</sup> Year Interns: DC Whitmore reported interns start on July 8<sup>th</sup> and they will be working hard for 2 weeks and then go on a 48/96 hour shift. Interns introduced were Reid Burton (Milton area) and Blake Sather (Lima area) who were also in the Cadet Program.
8. Treasurer report: Davis reported that bills & payroll list was not available and the Board will have two months to review and approve at the July Board meeting.

## 9. Old Business

- a. Update on search for new Auditing firm: Chief Pickering reported he is waiting for two Auditing firms to provide quotes (do have a quote from a 3<sup>rd</sup> firm). Chief Pickering stated he would like more than the one quote, for comparison purposes. Davis indicated if we only have one quote, we could at least compare it to our past Auditor (Seipert), and we need to move this forward with having an Audit. The Board will review any quote(s) we do have at the next month's Board meeting.
- b. Fire Stations Project update: Chief Pickering reported that Wendell is making extremely good progress on all of the components for what is needed in the USDA application process. Next step to come before the Board is the approval for the RFP to go out to select Construction Managers.
- c. Updates on staffing competition data: Chief handed out updated info on staffing.

## 10. New Business

- a. Discussion and possible action on appointment of "Official Record Keeper" for the District: Meyer brought up the topic of open records requests, reporting that open record requests for each municipality are handled by the clerk for that municipality as the official record keeper. However, for the Fire District, Meyer motioned that the District name an official record keeper (1 contact) for all requests for all 10 municipalities, pertaining to the District.

Chief Pickering suggested the Secretary/Treasurer position of the Board should be the "official record keeper" and would coordinate any requests (i.e. billing, call reports, etc.) for such requests. Chief advised he will draft a model Resolution to provide to each Municipality laying this out.

Motion was seconded by Thompson, all in favor; carried.

- b. Discussion and possible action on the duties of the Flex-Crew, and funding shortfalls from State of Wisconsin FAP, and Medicare/Medicaid GEMT programs:

Chief Pickering provided detailed information on the District's shortfall due to the lower FAP funding and no GEMT program funding yet for 2024. Discussion centered around not knowing the exact amount of the shortfall by end of year, due to number of calls, etc. and that we are only in the month of June. After a lengthy discussion, Chief Pickering suggested billing each municipality 50% of \$48,491 (estimated shortfall) for their portion of the shortfall now (as a special assessment) and then see where the financials are at end of 3<sup>rd</sup> quarter. It was noted that this shortfall pertains to the West Division only.

Randy Thompson motioned to take that recommendation to each municipality for their approval, was seconded by Davis, all in favor; carried.

- c. Discussion and possible action on authorizing President Sherman to sign a “DONATION, WAIVER OF LIABILITY, AND INDEMNIFICATION AGREEMENT FOR RECEIPT OF DONATED EQUIPMENT” with Mercy Health: Chief Pickering reported the District is the recipient of 7 ventilators that came out of the COVID situation. Those ventilators can now be used by Mercy Health. Chief recommended the District donate the ventilators to Mercy Health with an indemnification agreement to also be provided to Mercy for them to sign.

Viney motioned to authorize President Sherman to sign a Donation of Waiver of Liability and Indemnification Agreement for Receipt of Donated Equipment, was seconded by Thompson, all in favor; carried.

11. Chief/Deputy Chief Operations report:

9-1-1 incidents in May consisted of 202 calls – this number broke a record (877 for year)

12 simultaneous calls for May (71 YTD)

50% through fire inspections

12. Volunteer Association, Inc. report: None

13. Pay bills: There was no bills list available to approve – will be provided at July’s meeting.

14. Closed session pursuant to Wis. Stat. 19.85(1)(e): “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”. Discussion of proposed 2024 Local 580 Collective Bargaining Agreement:

15. Discussion and possible ratification of 2024 Collective Bargaining Agreement: There was no closed session held.

16. Other legal business to come before the Board: None

17. Sherman motioned to adjourn, was seconded by Dohner, all in favor, carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted;

Candy Davis,

EFPD Secretary/Treasurer