

Meeting Minutes
Edgerton Fire Protection District Monthly Meeting
Thursday, July 11, 2024

1. President John Sherman called meeting to order on Thursday, July 11, 2024 at 6:00 p.m.
2. Roll Call: John Sherman, Larry Beck, Theresa Rusch (for Anissa Welch), Rob Mawhinney, Theresa Boston (for David Kyle), Evan Sayre, Dave Viney, Jeff Klenz, Brian Meyer, Donna Skau (for John Dohner) and Candy Davis.
Also present: Chief Pickering, DC Whitmore, Jeremy Parker, Paul Hensch, Shawn Prebil, and Doug Kenney
3. Davis reported agenda was posted on Monday, July 8, 2024 at Edgerton City Hall, Milton City Hall, Town of Milton Town Hall, Edgerton Piggly Wiggly, Fire District Headquarters and the Edgerton Reporter.
4. Klenz motioned to accept Board agenda, was seconded by Meyer, all in favor; carried.
5. Viney motioned to approve minutes of June 13, 2024 monthly EFPD Board meeting, as presented, was seconded by Sayre, all in favor; carried.
6. There were no public appearances to come before the Board.
7. Treasurer Davis indicated there was nothing new to report.
8. Old Business
 - a. Discussion and possible action on new Auditing firm: Chief reported 4 auditing firms expressed interest in providing proposals, of which he has proposals from 2 (waiting on the other 2). One firm quoted between \$15,000-\$20,000/year (\$45,000-\$60,000 for all 3 years). Another firm quoted a single quote of \$73,186 for all 3 years with contingency of 10% for incidental expenses (travel, supplies, etc.) for a total of \$80,504 (high end). Three of the four firms do work for various members of the Board's municipalities, the other auditing firm is located in Illinois. Chief reported he originally reached out to 7 auditing firms, and 3 declined due to not having bandwidth.

Rusch indicated she would like to hold off deciding which auditing firm to appoint until we receive the other 2 quotes. Sherman motioned to wait 2 weeks for the other 2 firms to provide us with quotes. If no quotes are received, the Board will revisit the quotes we currently have, at the next meeting, to make a decision. Motion was seconded by Klenz, all in favor; carried.

A special Board meeting may be called to select the auditing firm.

- b. Discussion and possible action on funding for Auditing and Financial Services required for USDA application: This item was differed until the Board selects the Auditing firm.
- c. Fire Stations Project update: Laura from Wendell Five Bugles joined meeting via zoom and gave an update on the project. Preliminary Architectural Report draft is complete.
Environmental Report: is almost completed for all 4 stations.
Construction Loan process: need gap loan until occupancy date (secured through local banks). Most banks do not have capacity to handle this themselves, so Bob Cullen (from Bank of Milton) brought together 5 financial institutions to help facilitate the lending. We should have about 3 proposals for the Board to review and decide.
Design Development: This phase works through mechanical, electrical and plumbing details. There will be clusters of meetings for Stations 1 & 4 on July 29-31, August 26-28, and Sept 30-Oct 2. There will also be a meeting set up for Station 1 Site meeting with DOT.

Non-Design Updates:

Getting geotechnical borings for all 4 sites

Station 2: Will be 3D scanning existing apparatus bays

Station 3: Developing site, getting proposal for phase 2 Environmental assessment, and proposals for asbestos testing.

Stations 2 & 3 drawings will begin in August/September

Next step is to discuss Construction Design with the Board

9. New Business

- a. Discussion and possible action on revision to 2024 FAP and GEMT supplemental funding assessment: Chief Pickering handed out information from June 2024 with respect to when the Legislature approved Act 12, reiterating that \$196,817 of that money was “intended” to shore up Fire/EMS funding.

Additional information was handed out with respect to revisiting supplemental funding. Chief suggested on taking a pause for the next month or two (with respect to shortfall) to see where the District is financially. However, decision needs to be made to backfill current openings with part-time staff or OT (to maintain service levels). Sayre motioned to backfill current opening with part-time staff or OT, was seconded by Beck, all in favor; carried. East Division abstained as this is a West Division shortfall.

Discussion centered around revising the billing fee schedule to help with revenue. Chief will pull information together to look at this for the next monthly Board meeting.

10. Chief/Deputy Chief Operations report:

For June, there were 206 (9-1-1 calls) (set a 16-month record)

There were 16 (9-1-1) calls in a single day (another record)

There were 26 simultaneous calls for the month

Fire inspections are on track (52.8% complete)

11. Volunteer Association, Inc. report.: Nothing to report

12. Pay bills: Davis motioned to pay bills and payroll for May in the amount of \$376,881.70, was seconded by Skau, all in favor; carried.

Davis motioned to pay bills and payroll for June in the amount of \$260,833.48, was seconded by Skau, all in favor; carried.

13. Closed session pursuant to Wis. Stat. 19.85(1)(e): "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session". Discussion of proposed 2024 Local 580 Collective Bargaining Agreement. No closed session was held.

14. Discussion and possible ratification of 2024 Collective Bargaining Agreement: No discussion was held as there was no closed session held.

15. Other legal business to come before the Board: Doug Kenney encouraged members to attend the building meetings to stay abreast of all of the information/decisions. Committee is doing their best to make the most financially sound decisions as possible. Brian Myer echoed Kenney's remarks indicating understanding the design phase helps him understand the core business.

16. Meyer motioned to adjourn, was seconded by Mawhinney, all in favor; carried. Meeting adjourned at 8:11 p.m.

Respectfully submitted;
Candy Davis,
EFPD Secretary/Treasurer